



Kim  
Zegar

## DIGITAL BUSINESS MANAGER

focused on the live event and entertainment industry. Helping artists and owners to better manage their career and business by strategically reviewing systems, recommending operational efficiencies, and managing inboxes

## WHAT I DO BEST



- Content Repurposing
- Data Entry
- Email Management
- Bookkeeping
- Financial Analytics
- Graphic Creations
- Project Management
- More Awesomeness

## LET'S CONNECT



908.420.3475



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## RATES AND PACKAGES

\$40 Hourly Rate	\$700 20 hours/month	\$1,300 40 hours/month	\$2,400 80 hours/month
For clients needing only occasional help	Includes one 15 minute meeting per week	Includes one 30 minute meeting per week	Includes one 60 minute meeting per week
	Responses within 72 hours	Responses within 48 hours	Responses within 24 hours